

## Friends of World Teacher Trust

## How to upload a video to the YouTube channel of "Friends of World Teacher Trust"

Channel: https://friends.wtt-global.org

You have produced a video about a topic related to the activities and teachings of the World Teacher Trust and you are the rightful owner of the content and material used? Or you would like to upload a video where you have the rights / the OK of the owner / producer?

Then you might request the Kombo-Cave¹ team (KC) of WTT-Global to upload your video via e-mail: <a href="mailto:kombocave@wtt-global.org">kombocave@wtt-global.org</a>. Please use this e-mail for all contacts relating to the Friends of WTT channel.

If you / your team are a regular video producer and agree to uphold certain standards (informed by the KC team), you might also ask for giving access to the Friends of WTT channel.

The KC team might assess if your video is of a good quality and suited for the Friends of WTT channel.

The video should have the intro and outro of Friends of WTT, with the rotating conch and a title page at the beginning and the credits and outro pages at the end. You can find the layout template as a Powerpoint file at https://kombocave-friends.wtt-global.org.

For the upload, please give with the e-mail also your full name (for request also your mobile), address, the exact title of the video and a short description, like:

A video presentation for the Friends of World Teacher Trust https://worldteachertrust.org

Further, a declaration that you are entitled for the upload as the owner of the video and all its content (audio/video); or give the names of the owners with the declaration that you have the upload rights. You agree that the uploader also declares in the upload to YouTube that the video is suited for minors below 18 years and does not contain any objectionable content.

You further agree that the KC team records and keeps all your personal data which you give during the upload process. In case the video is not uploaded or is deleted, you might request the KC team that these data shall be deleted.

Neither KC team nor the WTT-Global can be made liable for any losses of data. For this, please keep a backup of all your files. The KC team members will carefully handle

The KC team is also not responsible if YouTube refuses the upload.

<sup>&</sup>lt;sup>1</sup> Kombo-Cave: The digital archive of WTT; the organising team also takes charge of the YouTube channel "Friends of World Teacher Trust"